

Staff Admin Schedule Spring 2018

Morning Shift
9:30 – 1:30 (4)

Swing Shift
1:15 – 3:45 (2.5)

Evening Shift
3:30 – 7:30 (4) OR 3:00 – 8:00 (5)

Stephanie RECEPTION (8; 15)

(4) Monday 9:30 – 1:30
(4) Tuesday 9:30 – 1:30
(7) Saturday 8:30 – 3:30 (alternating)

Kendall RECEPTION & COSTUMES (22.5; 29.5)

(7.5) Wednesday 9:30 – 1:30 (reception), 2:00 – 5:00 (costumes)
(7.5) Thursday 9:30 – 1:30 (reception), 2:00 – 5:00 (costumes)
(7.5) Friday 9:30 – 1:30 (reception), 2:00 – 5:00 (costumes)
(7) Saturday 8:30 – 3:30 (alternating)

Jenna RECEPTION (22; 29)

(12) M, W, F 3:30 – 7:30
(10) T, TH 3:00 – 8:00
Saturday 8:30 – 3:30 (alternating)

Sandy FACILITIES & RECEPTION (21; 28)

(5) Tuesday 12:00 – 5:00
(5) Wednesday 2:30 – 7:30
(5) Thursday 12:00 – 5:00
(4) Friday 2:30 – 6:30
(7) Saturday 8:30 – 3:30 (alternating)
(2) Sunday (2 hours flexible time)

Melody RECEPTION/EDUCATION ADMIN & TEACHING (21.5)

(12.5) M – F 1:15 – 3:45 (at reception desk)
Saturday 10:00 – 10:45
+ 9 hours TEACHING (M – 1.5; W – 3; TH – 1.5; F – 3)

Beth BOOK KEEPING & TEACHING (29.25)

(6) Monday 8:45 – 2:45
(5.5) Tuesday 11:30 – 5:00
(6.5) Wednesday 10:00 – 4:30
(5.5) Thursday 11:30 – 5:00
(5.75) Friday 8:45 – 2:30